



# ACTIVE MATRIMONIAL CMS

complete matrimonial php script

## Documentation

**Author :** Active IT zone

**Software Framework :** Laravel

**Software Version :** PHP 8.0+, MySQL 8.0+

**Provided by :** [codecanyon](https://www.activeitzone.com)



## **Documentation**

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## How to in Details

### 1. What are the Server Requirements to activate the script?

**Answer:**

To install the script, the minimum server requirements are:

- Php version 7.3/7.4
- MySQL 5.6+
- mod\_rewrite Apache
- BCMath PHP Extension
- Ctype PHP Extension
- JSON PHP Extension
- Mbstring PHP Extension
- OpenSSL PHP Extension
- PDO PHP Extension
- Tokenizer PHP Extension
- XML PHP Extension
- ZipArchive Extension

*\*\*In most servers, these extensions are enabled by default, but you should check with your hosting provider.*

### 2. How to install the script?

**Answer:**

To install the script, follow the steps below.

- Extract the downloaded .zip file from Codecanyon on your PC.
- **Upload** the Install.zip file to your server **public\_html** or any other **directory** you intend to run the script.
- **Extract** the zip file in that directory.
- Create a new database from your server **MySQL database**.

- Create a DB **user** for the database and link that **database** to the **DB user**.
- First, hit your **site URL** and it will automatically take you to the **installation**.
- Click on the **Start Installation Process**.
- You will see the **Checking File Permission** page. If everything is okay, then click on **Go to the next step**.
- Now you need to set **Database Host, Database Name, Database Username, Database Password**, and click **Continue**.
- Now you need to **import the SQL file**.
- Now **fill up the information on your website** and click **Continue**.
- Click on **Go to Home/ Login to the admin panel**.

### 3. How to activate the domain?

**Answer :**

Following the given procedure below will activate the domain for your license, and you'll be able to use the script smoothly:

- Open the link in the browser, <https://activeitzone.com/check>
- In the respective fields, put your **Name, E-mail, CodeCanyon Username, Purchase Key** and your intended **domain name** for the script and verify the captcha.
- The form will be submitted to check the purchase key and then activate the license for that domain.
- You can change the activation later in this same form. Activating a regular license again with another domain name will remove the activation of the previous domain.

### 4. How to download the latest version?

**Answer:**

To download your item(s):

- **Login** to your **Codecanyon** account.
- Hover over your username from the top right corner and click '**Downloads**' from the drop-down menu.
- The downloads section displays a list of all the items purchased using your account.

- Click the **Download** button next to the item and select **Main File(s)** which contains all files, or 'Licence Certificate and Purchase Code' for the item's license information only.

## 5. How to update to the latest Version?

**Answer:**

- **Extract** the **downloaded file** from Codecanyon.
- There you will get a zip folder named '**updates.zip**'. **Upload** that to the root directory on your server in which your previous version is running. **Unzip** that updates.zip file by selecting "**Extract here**".
- Now **reload** the home page and click on '**Update Now**'.
- It's **Done!**
- The full system has been **updated** with a **single click**.
- Let's browse the Active eCommerce CMS **Latest Version**.

## 6. Where will I find the purchase code?

**Answer:**

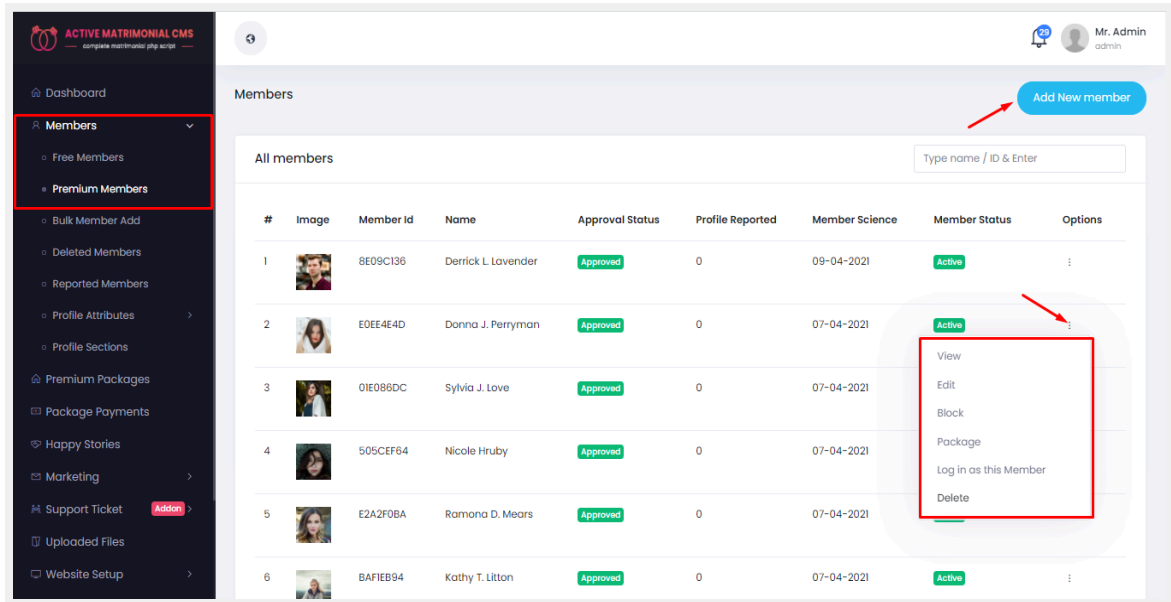
- **Log into** your Envato Market account.
- Hover the mouse over your **username** at the top of the screen.
- Click '**Downloads**' from the drop-down menu.'
- Click '**License certificate & purchase code**' (available as PDF or text file).

## 7. How to Manage Members?

**Answer:**

- **Login** to the **Admin Panel**.
- From the **Navigation**, go to **Members > Free / Premium Members** depending on what type of members you want to manage.
- Click the **Add New Member** Button from the top right to add a new member.
- **Admin** can **View, Edit** a member **Profile** information, **Package** details, update member package, **Block / Unblock** a member (free / premium) from this section. Blocking a member will deny the access of a user to **Access** to his/her account.

- If the **Member Approval** option is enabled, admin will be able to approve members.
- Admin also can **Login as a Member** from here. If admin login as a member he will be logged out from his account.



## 8. How to add bulk Members?

**Answer:**

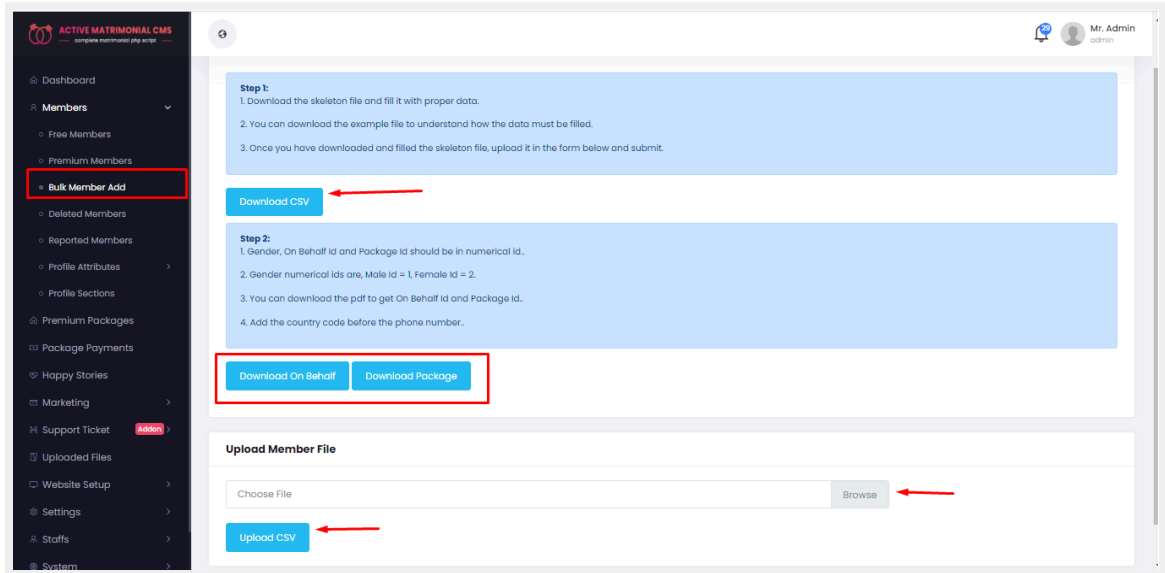
Follow the below step to add bulk Members.

**Step 1:**

- Log in to your **admin panel**.
- Go to **Members > Bulk Member Add**.
- **Download** the **Skeleton** file and fill it with proper data.
- You can download the example file to understand how the data must be filled.
- Once you have downloaded and filled the skeleton file, upload it and submit.

**Step 2:**

- **Gender, On Behalf ID** and **Package Id** should be in numerical id..
- Gender numerical ids are, Male Id = 1, Female Id = 2.
- Download the pdf to get On Behalf Id and Package Id.
- Add the country code before the phone number.

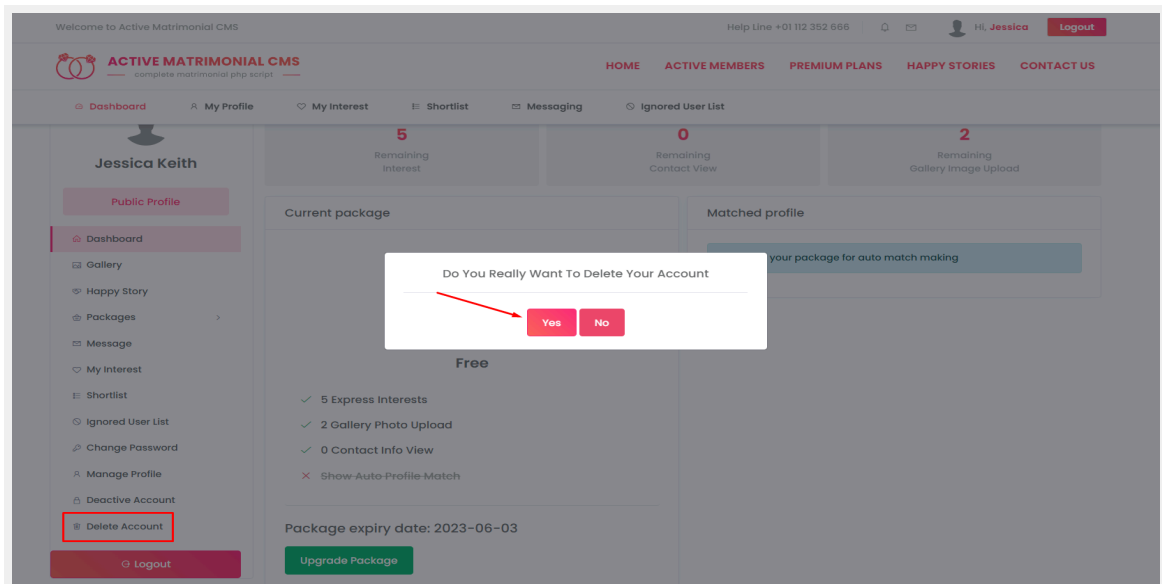


## 9. How can a member delete his/her account?

**Answer:**

Follow the below instructions:

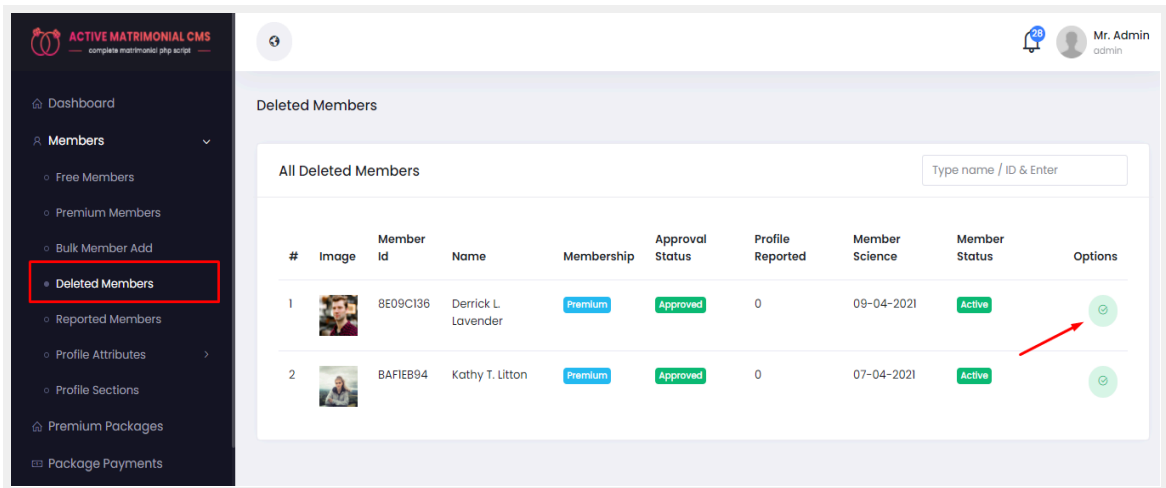
- Login to the **member panel**
- From the **navigation**, go to **Delete Account**
- Now click **Yes** and your account will be **deleted**



## 10. How to restore Deleted Members?

**Answer:**

- **Log in** to the **Admin Panel**.
- From the **navigation**, go to **Members > Deleted Members**.
- To restore deleted members click on the **“Restore”** button on the required member from the list.



## 11. How to See Reported Profiles?

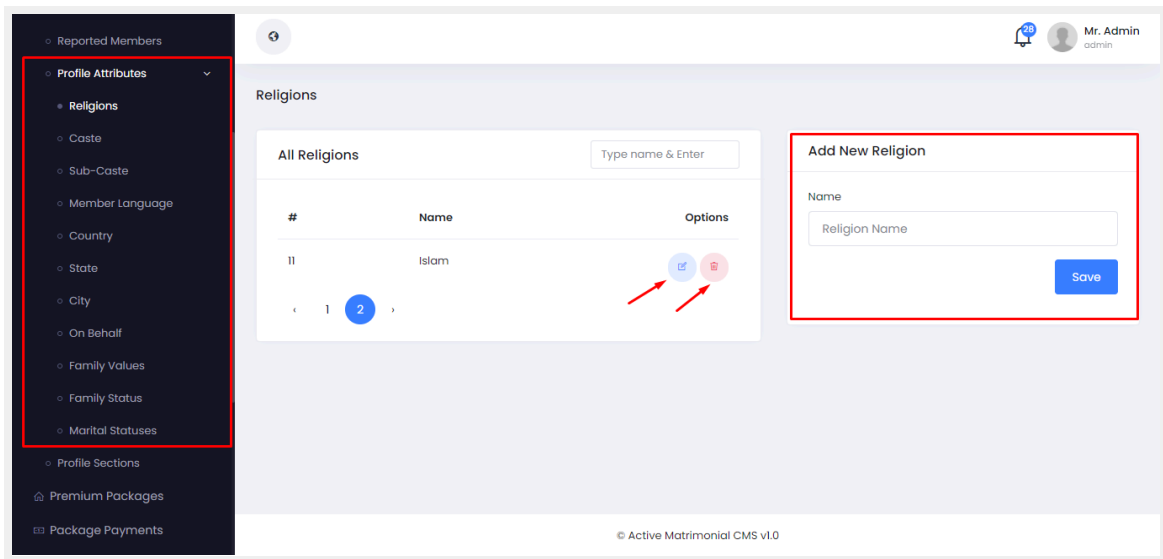
**Answer:**

- **Log in** to the **Admin Panel**.
- From the **navigation**, go to **Members > Reported Members**.
- You can see the Profile report reasons and delete the report.

## 12. How to manage Members Profile Attributes?

**Answer:**

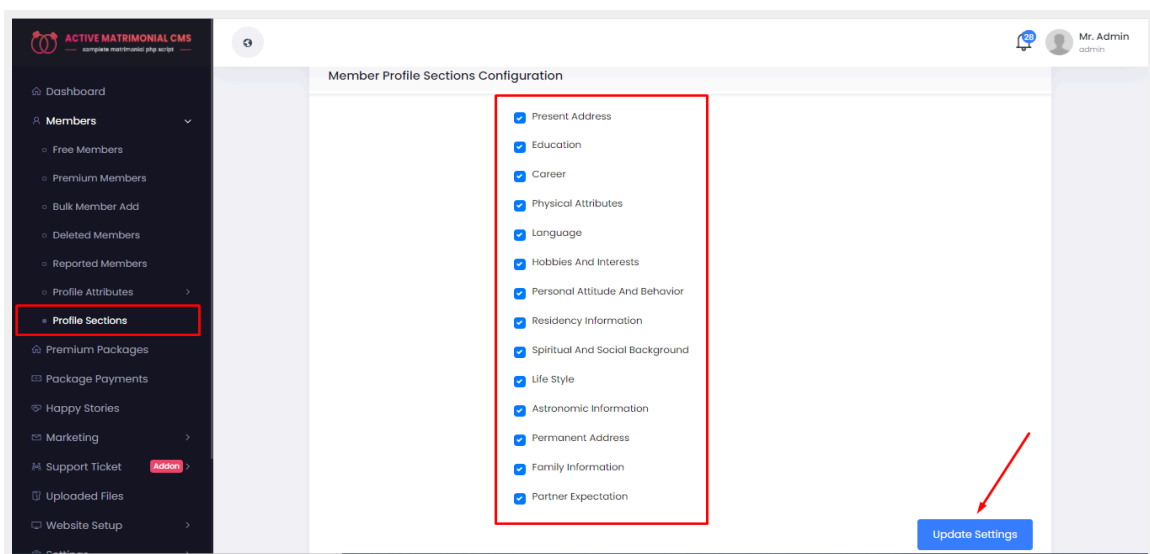
- Log in to the **Admin Panel**.
- From the **navigation**, go to **Members > Profile Attributes**.
- From this section, you can add, edit, and delete members' profile attributes, **Religion, Caste, Sub Caste, Member language, Country, State, City, On Behalf, Family Value, Family Status, and Marital Status**.



### 13. How to manage Members Profile sections?

**Answer:**

- **Log in** to the **Admin Panel**.
- From the **navigation**, go to **Members > Profile Section**.
- You can **Enable / Disable** the profile sections. Only your enabled profile sections will be shown to the users.



#### 14. How to manage Premium Packages?

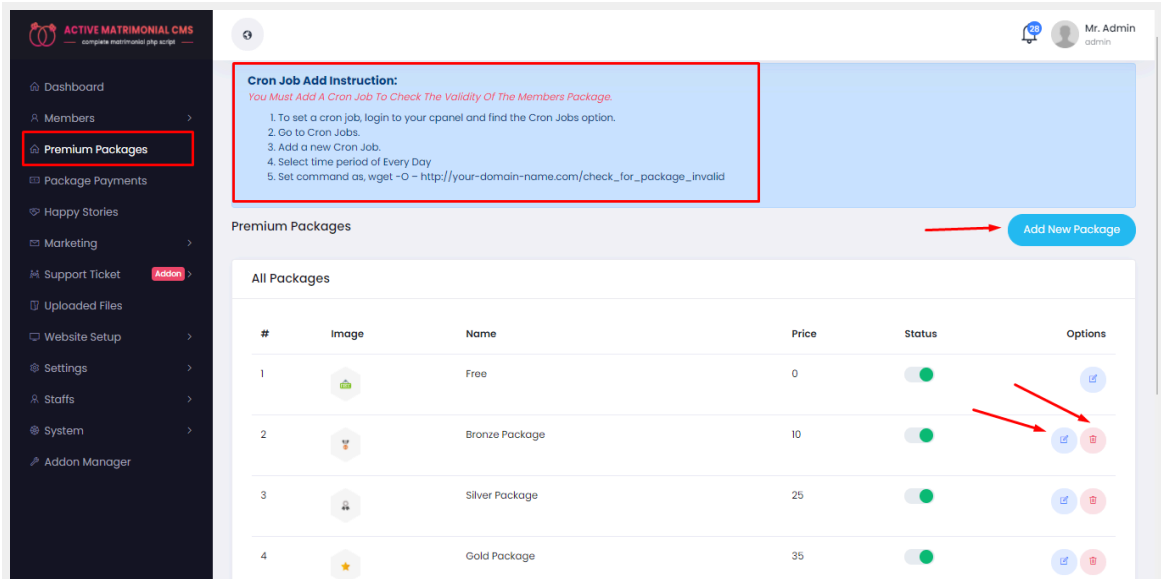
**Answer:**

- **Log in** to the **Admin** Panel.
- From the **navigation**, go to **Members > Premium Packages**.
- Now click on the "**Add New Package**" button to add a new package.
- To **Add a Package** you will get some fields to fill up such as **Package Name, Package Price, Photo, Number of Express Interest, Number of photo uploads, Package Duration**, and **Auto Profile Matching Show** on/off option.
- Finally, click the "**Submit**" button to edit the selected package.
- You can also Edit and **Delete** ( without default package) packages from this section.

#### **Add Cron Job:**

***You Must Add A Cron Job To Check The Validity Of The Members Package.***

- To set a cron job, login to your cpanel and find the **Cron Jobs** option.
- Go to Cron Jobs.
- **Add** a new Cron Job.
- Select time period of **Every Day**
- Set command as,  
wget -O - [http://your-domain-name.com/check\\_for\\_package\\_invalid](http://your-domain-name.com/check_for_package_invalid)



## 15. How to manage Manual Package Payments?

**Answer:**









- **Log in** to the **Admin Panel**.
- From the **Navigation**, go to **Package Payments**.
- For the manual package, you will get a **View Details** Button..
- You can see **payment details** and can **download** the **copy of the bill** if it exists.
- If you want to accept the payment then click on the **Accept Payment** button.
- After payment acceptance, Payment status will be changed to '**Paid**' and that member will get his/her requested package.

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Mr. Admin  
admin

Package Payment List

All Payments







#	Member Name	Package	Payment Method	Amount	Payment Status	Payment Code	Purchase Date	Options
1	Donna J. Perryman	Bronze Package	Method 2	10.00\$	Unpaid	210411-055801	2021-04-11 05:58:01	 
2	Matthew Ryan	Professional Package	Stripe	300.00\$	Paid	210410-113908	2021-04-10 01:39:08	
3	Derrick L. Lavender	Professional Package	Stripe	300.00\$	Paid	210410-093023	2021-04-09 23:30:23	
4	Jane R. Lamy	Professional Package	Stripe	300.00\$	Paid	210408-190946	2021-04-08 09:09:46	
5	Kathy T. Litton	Professional Package	Stripe	300.00\$	Paid	210408-160414	2021-04-08 06:04:14	
6	Sylvia J. Love	Diamond Package	Stripe	100.00\$	Paid	210408-130333	2021-04-08 03:03:33	
7	Nicole Hruby	Diamond Package	Stripe	100.00\$	Paid	210408-125839	2021-04-08 02:58:39	

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Package Payment List

All Payments

#	Member Name	Package	Payment Method	Amount	Payment Status	Payment Code	Purchase Date	Options
1	Donna J. Perryman	Bronze Package	Method 2	10.00\$	Unpaid	210411-055801	2021-04-11 05:58:01	 
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4	Jane R. Lamy	Professional Package	Stripe	300.00\$	Paid	210408-190946	2021-04-08 09:09:46	
5	Kathy T. Litton	Professional Package	Stripe	300.00\$	Paid	210408-160414	2021-04-08 06:04:14	

Payment Details

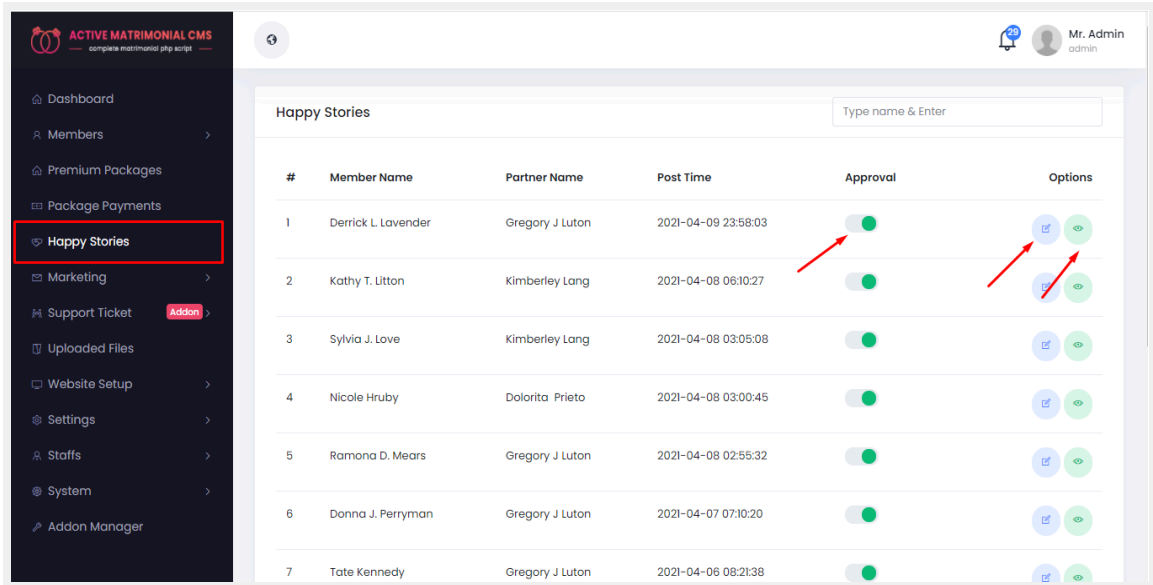
Payment Method	Method 2
Transaction Id	12345678
Payment Proof	<a href="#">Download</a>
Details	Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s

[Accept](#) [Close](#)

## 16. How to manage Happy Stories?

**Answer:**

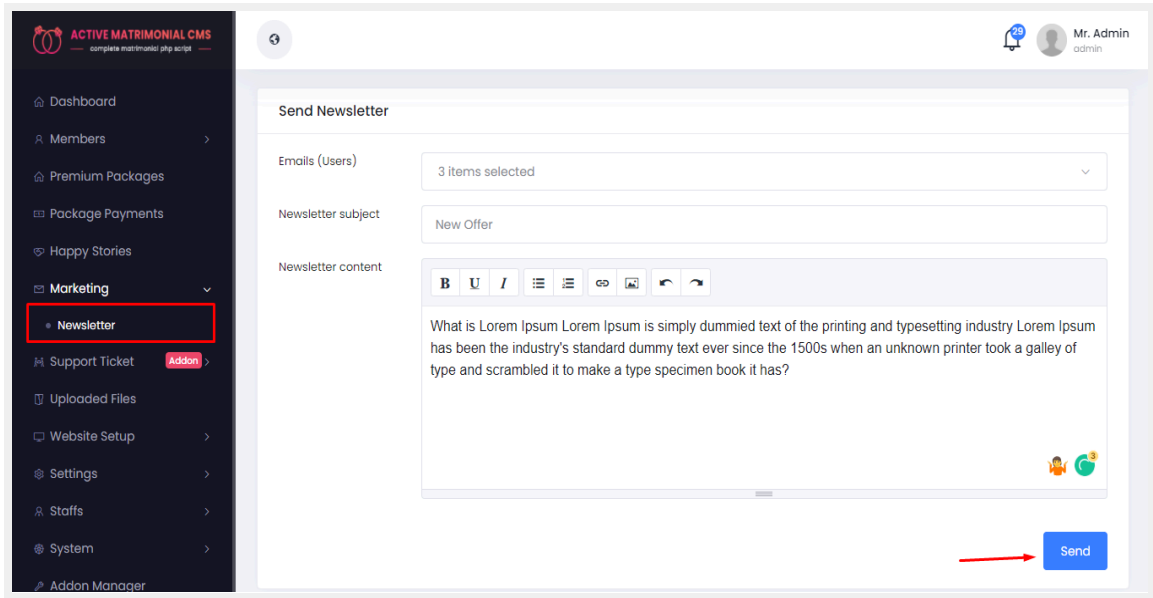
- **Log in** to the **Admin Panel**.
- From the **Navigation**, go to **Happy Stories**.
- Admin can **edit**, **view**, and **approve** the Stories.



## 17. How to send a Newsletter?

**Answer:**

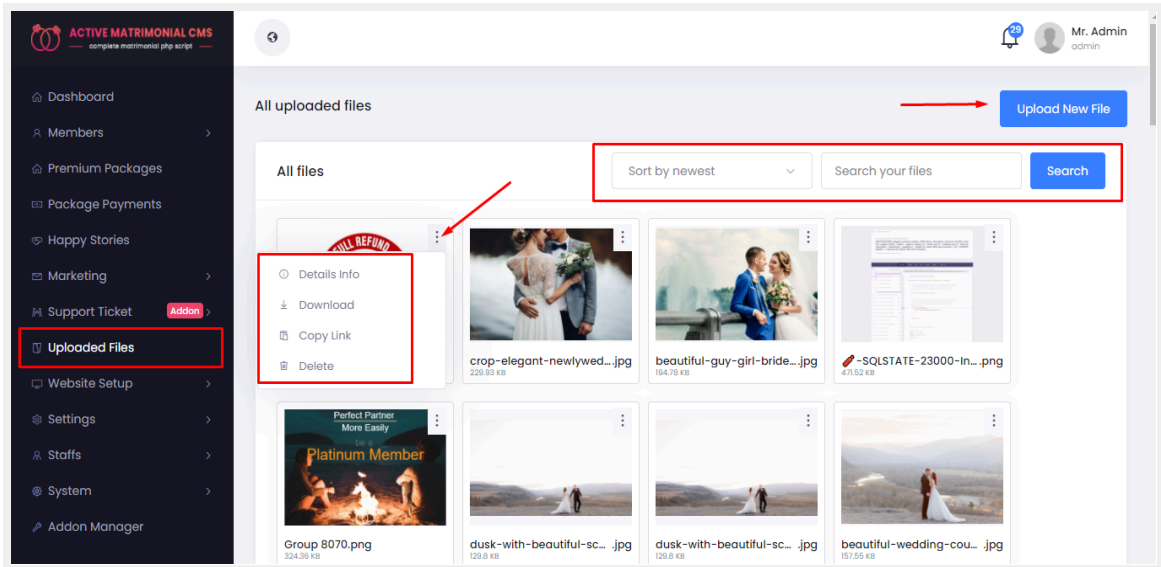
- **Log in** to the **Admin Panel**.
- From the **Navigation**, go to **Marketing > Newsletter**.
- Select the **user's email**.
- Insert newsletter **subject**.
- Write the content. In this text area admin can add an image, **link**, **video**, **table** or any **text formatting** if needed.
- Click on the **"send"** button.



## 18. How to Upload Files and manage Uploaded Files?

**Answer:**

- **Log in** to the **Admin Panel**.
- From the **Navigation**, go to **Uploaded Files**.
- Click on the "Upload New File" button from the top right corner to upload new files. You can upload multiple files at a time.
- Click on the dot mark at the top of the image to see the **File Details**, file **Download**, **Copy Link**, and **Delete**

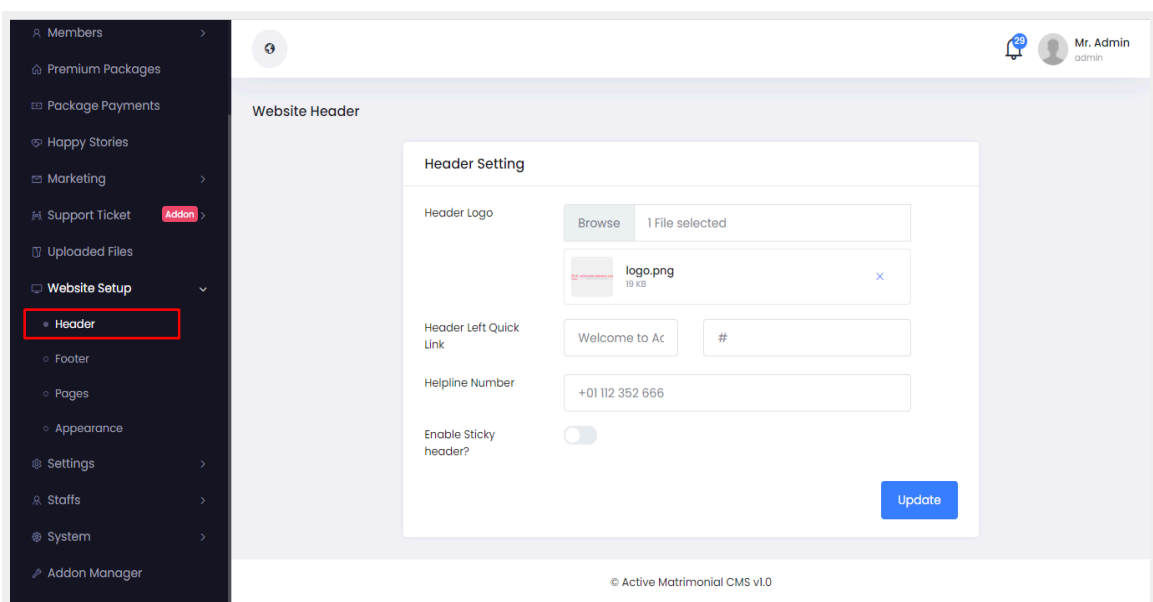


## 19. How to set up the Header part?

**Answer :**

From the admin panel navigation Click on **Website Setup > Header**

- **Header Logo:** Upload the Header logo
- **Header Left Quick Link:** You can add a text and link for the header left corner.
- **Helpline Number:** Add a helpline number from here.
- **Enable sticky header?:** Click on the button to on/off the sticky header.



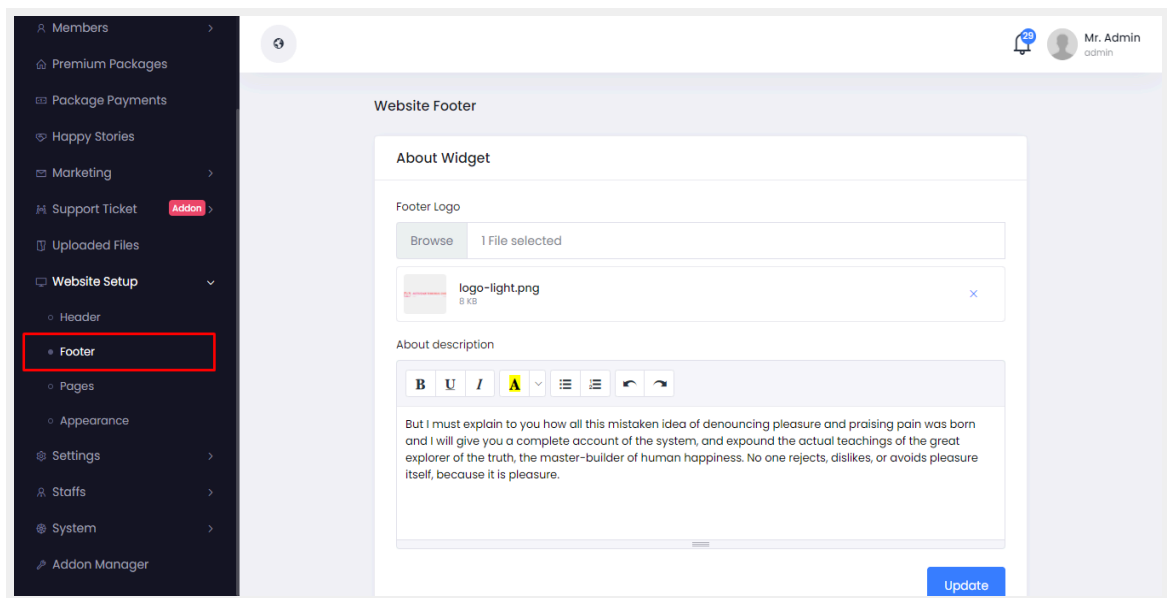
## 20. How to Set up the Footer part?

### Answer:

From admin panel navigation Click on **Website setup > Footer**,

- **About Widget**
  - **Footer logo-** Insert Footer logo
  - **Add Description-** Insert description
  - **Contact Info Widget-** Insert
    - **Contact address**
    - **Website Link**
    - **Contact Email**
    - **Contact Phone**
- **Link Widget One**
  - **Titel-** Insert Useful links Title
  - **Links-** Insert link name and links,
    - **Link-1**
    - **Link-2**
    - **Add new**
- **Link Widget Two**
  - Same as Link Widget One
- **Link Widget Three**
  - Same as Link Widget One
- **Mobile app Widget**
  - **Titel-** Insert Title
  - **Links-** Insert Play Store, App store image and link.
- **Footer Bottom**

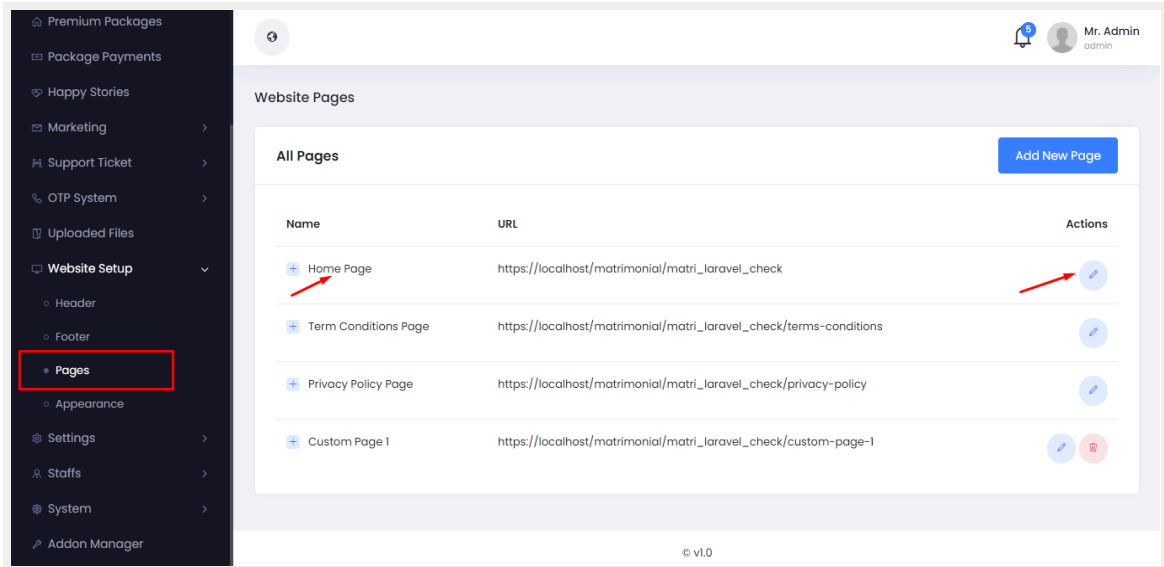
- **Copyright Widget**
  - Insert Copyright Text
- **Social Link Widget**
  - **Show Social Links?** - Click Button to On/Off
  - **Social Links-**
    - <https://www.facebook.com/>
    - <https://www.twitter.com/>
    - <https://www.instagram.com/>
    - <https://www.youtube.com/>
    - <https://www.linkedin.com/>
- Then Click on the **Update** button.



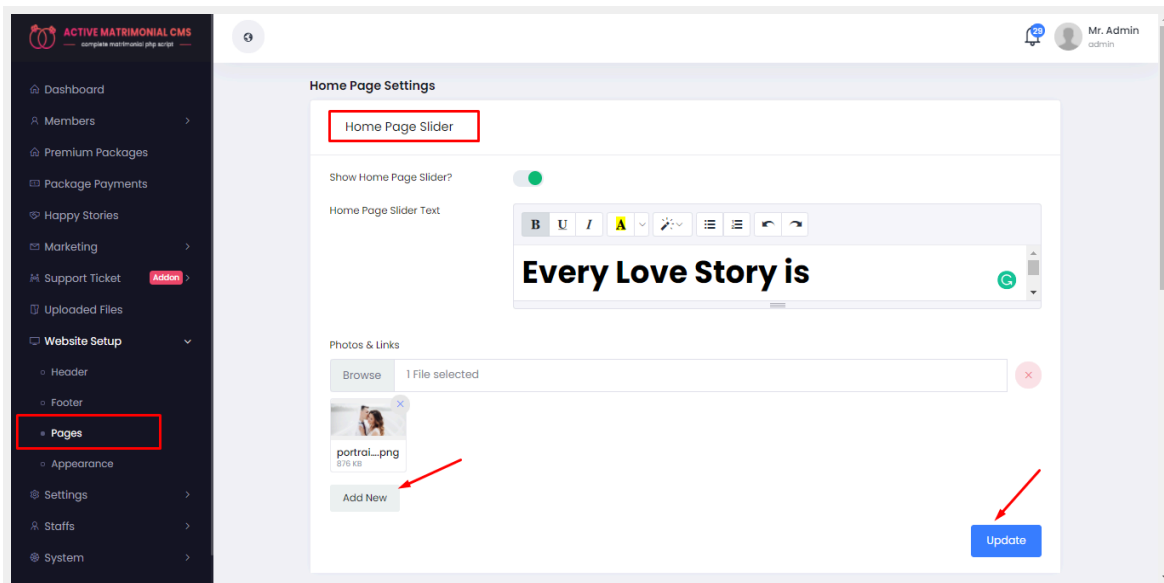
## 21. How to set up the Home pages part?

**Answer :**

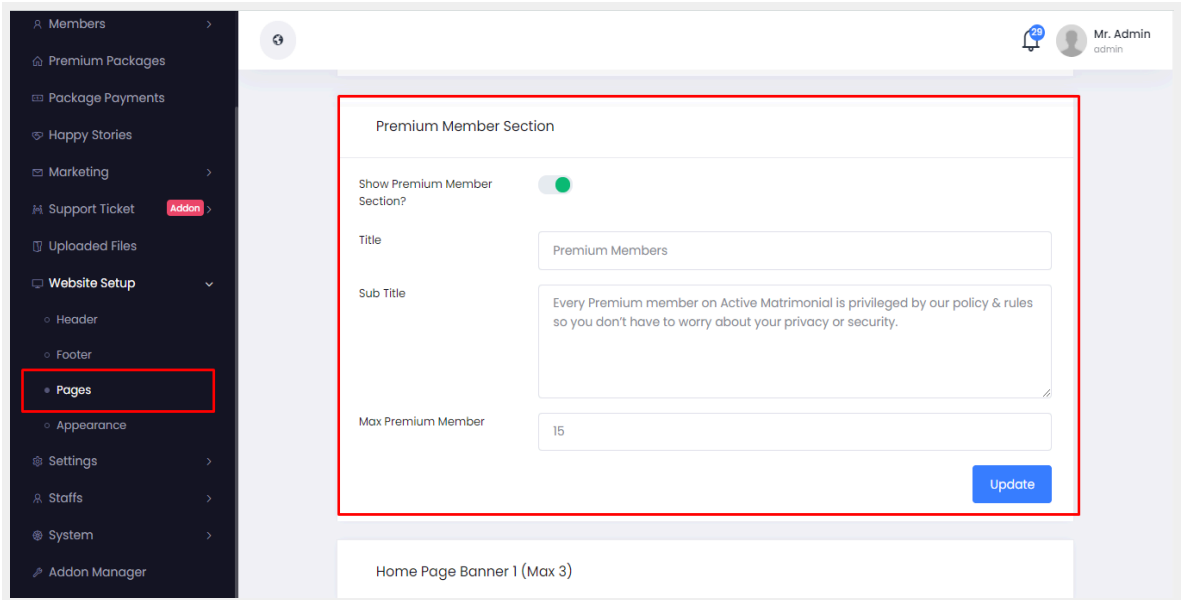
From the admin panel go to **Website Setup> Pages> Home page > Edit**



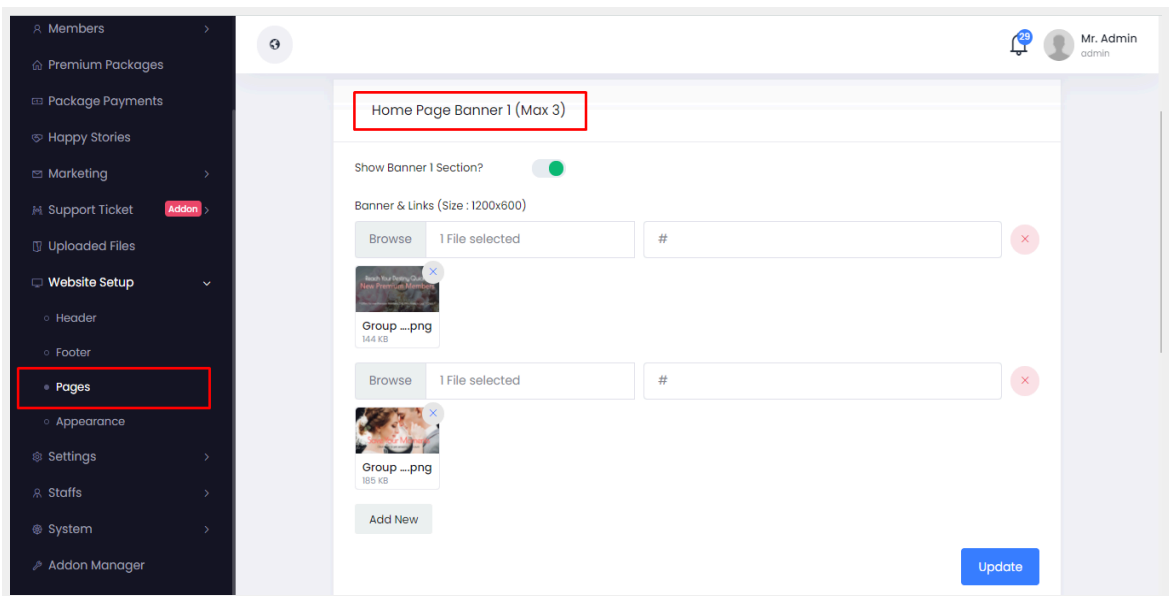
- **Home slider:** Select multiple **images** for **the slider** section. Also, **publish/unpublish** and delete options are available there.



- **Premium Member:** Insert the **Title**, **Sub Title** and **max number of Premium members** showing for this section. Also, this section's **publish/unpublish** option is available there.



- **Home Banner 1:** Select Home banners, links & maximum number is 3. And click on update.



- **How it Works:** Insert the **Title**, **Sub Title** and how it works **Steps** instructions for this section. Also, this section's **publish/unpublish** option is available there.

- **Trusted by millions:** Insert the **title**, **Sub Title** and background image for this section. Also, the **publish/unpublish** option is available in this section.
- **New Member:** Insert the **title**, **Sub Title** and maximum number of **new members** showing for this section. Also, the **publish/unpublish** option is available in this section.
- **Happy Stories:** Insert the **title** and maximum number of **happy stories** showing for this section. Also, this section's **publish/unpublish** option is available there.
- **Packages:** Insert the **title** and **subtitle** for this section. Also, the **publish/unpublish** option is available in this section.
- **Reviews:** Insert the **background image**, **title**, and reviews for this section. Also, the **publish/unpublish** option is available there.

## 22. How to manage Policy Pages?

**Answer:**

To upload the content of policy pages, such as **terms & conditions** and **privacy policies**, follow the steps **admin > Website setup > Pages**.

## 23. How to manage Custom Pages?

**Answer :**

- **Log in** to the **Admin** Panel.
- From the **Navigation**, go to **Website Setup > Pages**.
- Click on the Add New Page button to create a new page.
- Insert page **title**, unique page **slug**, page **contents**, and **SEO** information.
- From the page listing page, select the required page to edit or delete.

## 24. How to Set up the General Part?

**Answer :**

In general settings. Follow the steps **admin >Website Setup>Appearance**.

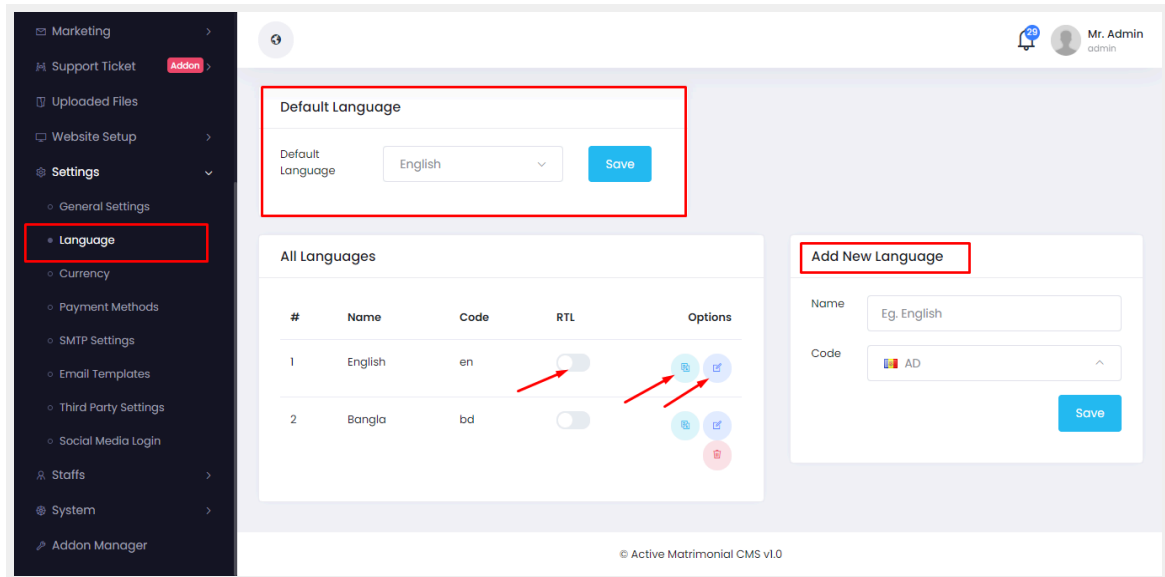
- **General Part:**
  - **Frontend Website Name:** Write website name
  - **Site Motto:** Write your website's motto.
  - **Site Icon:** Select your own icon.
  - **Website Base Color:** Select the website base color. (Hex Color Code)
  - **Website Base Hover Color:** Select Website Base Hover Color (Hex Color Code)
  - **Website Secondary Color:** Select Website Secondary Color (Hex Color Code)
  - **Member Public Profile Page Banner:** Add an image for the left side banner of the member public profile page.
  - And click on the **update**.
  
- **Global SEO:**
  - **Meta Title-** Fill up the meta title.
  - **Meta Description-** Fill up the section of meta description
  - **Keywords-** Input keywords.
  - **Meta Image-** Upload meta image.
  
- **Cookies Agreement:**
  - **Cookies Agreement Text:** Insert cookies agreement Text.
  - **Show Cookies Agreement?:** On/Off the show cookies agreement.
  
- **Custom Script**
  - Add custom script from here.

## 25. How to set up a Website Language?

**Answer:**

- Log in to the admin **panel**.
- To set language, go to **admin Navigation > Settings > Language**.
- Select the **system default language** and **save**.

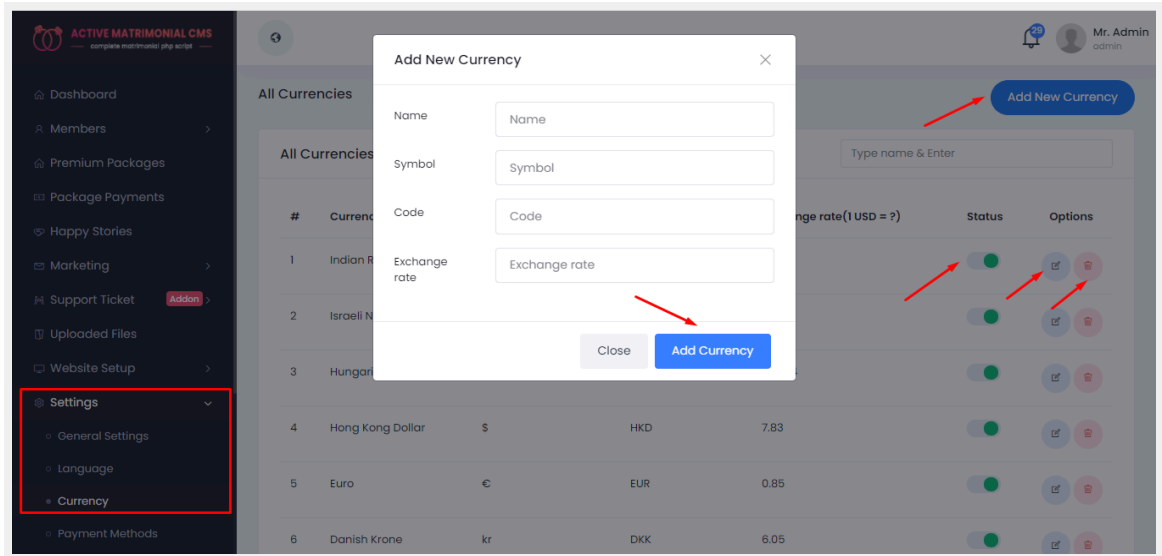
- Add new language by inserting the language **name** and **Code**(short form of language name). And Click on the **save** button
- Select “**view**” from the “**actions**” button on the required language from the list.
- Input the **value** of the **keywords** according to the language. These words will appear on the site.
- Then click on **save**.



## 26. How to Manage Currency?

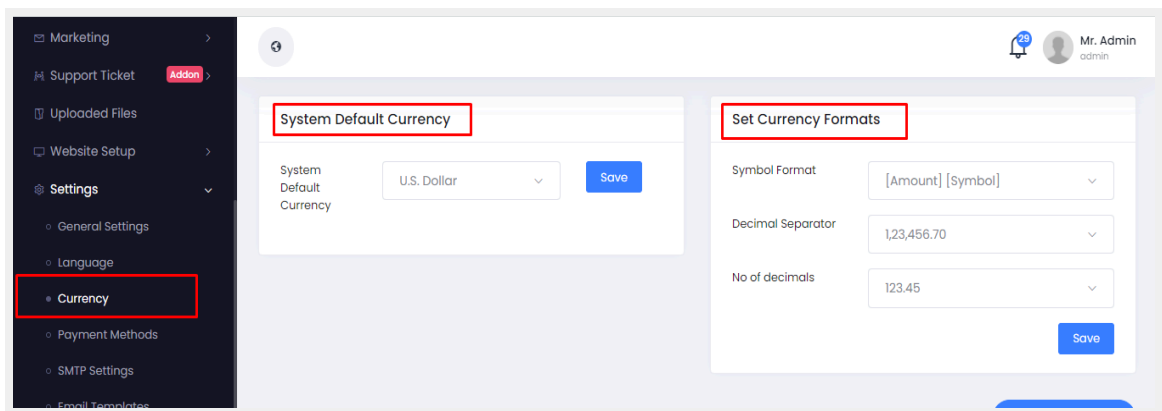
**Answer :**

- Log in to the admin **panel**. And Go to left navigation bar and click **Settings > Currency**
- Add Currency:**
- Click on the “**Add new currency**”.
  - Fill the form with **Name**(eg US Dollar), **Symbol**(eg \$), **Code**(eg USD), **exchange rate**(1USD = ? eg 100)
  - And then click **save**.
  - You can also edit a currency and make a currency as default.



### Setup Currency:

- **Switch on** the required currency and **save** from all currency lists.
- Select the **system default currency** and **save**.
- Select **symbol format, Decimal Separator & no of decimals** and **save**.



## 27. How to manage Payment Methods?

### Answer :

To configure them follow the steps,

- Log in to the admin **panel**.
- From the navigation, go to **Settings > Payment methods**.

- Then again, from navigation, select **Setup and Configurations > Payment Method**.
- Insert necessary information about the methods and **switch on** by clicking the switch.
  - **Paypal** - Insert the PayPal **client ID** and client **secret** and **switch off** the sandbox mode (which is for demo transactions). Then click on **save**.
  - **Stripe** - Insert the **stripe key**, and **stripesecret,t** which you will get from your stripe account, and **switch off** the sandbox mode(which is for demo transactions). Then click on **save**.
  - **Instamojo** - Insert the **Instamojo API key** into the Instamojo **auth token** which you will get from your Instamojo account and **switch off** the sandbox mode(which is for demo transactions). Then click on **save**.
  - **RazorPay** - Insert the **razor key**, **razor secret** which you will get from your RazorPay account. Then click on **save**.
  - **Phonepe** - Insert the **Merchant Id**, **PHONEPE SALT KEY**, **PHONEPE SALT INDEX** which you will get from your PhonePe account. Then click on **save**.
  - **SSICommerz** - Insert the **SSLCZ store ID**, and **SSLCZ store password**, and **switch off** the sandbox mode. Then click on **save**
  - **Aamarpay Credential**: Insert **Aamarpay Store ID**, Aamarpay signature key switch off the sandbox mode. Then click on **save**.

## 28. How to configure the SMTP system?

**Answer :**

To configure the SMTP system follow the steps below:

- If you're using **cpanel** then follow this link:  
<https://blog.cpanel.com/setting-up-and-troubleshooting-smtp-in-cpanel/>
- Create an **email** from your server panel
- After creating an email account, go to Active matrimonial admin **Dashboard -> Settings > SMTP settings**.  
 Fill up the form as below:
  - **MAIL DRIVER:** smtp
  - **MAIL HOST:** your domain SMTP host (sample: smtp.yourdomain.com)

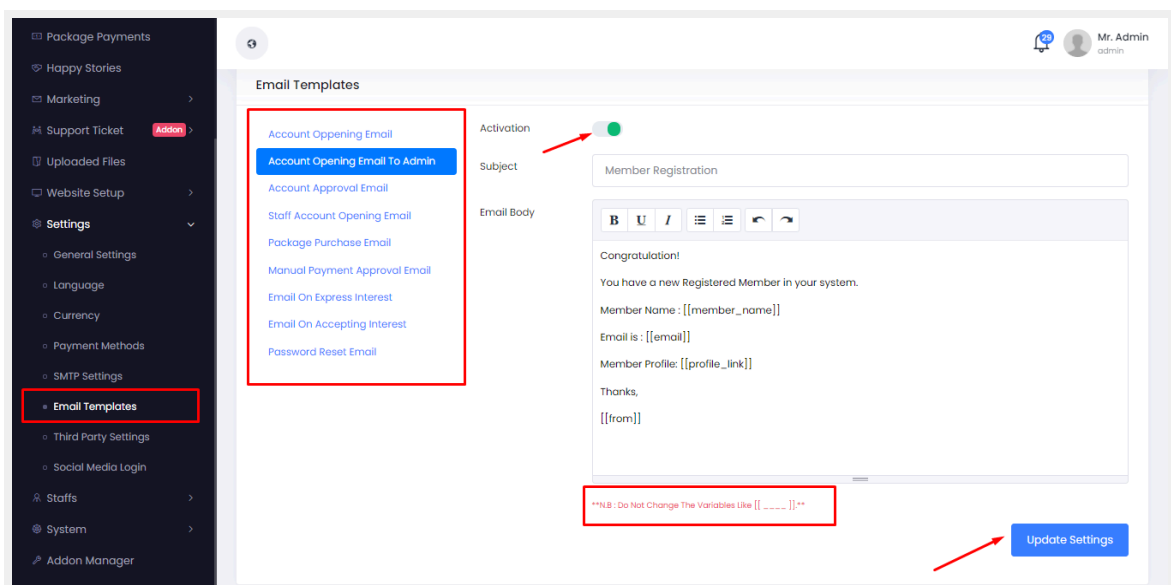
- **MAIL PORT:** 587/465
- **MAIL USERNAME:** Your email id
- **MAIL PASSWORD:** Your email password
- **MAIL ENCRYPTION:** SSL/tls
- **MAIL FROM ADDRESS:** Your mail address
- **MAIL FROM NAME:** Your shop name

## 29. How to manage Email Templates?

**Answer:**

Follow the below instructions to set up the email templates.

- Log in to the admin **panel**.
- From the navigation, go to **Settings -> Email Templates**.
- You can **Enable / Disable** the email sending for any particular action.
- Insert the **Email Subject**.
- Write the **Email Body**. ( **\*\*N.B : Do Not Change The Variables Like [[ \_\_\_\_ ]].\*\*** )
- And click on the **Update Settings** Button.



## 30. How to configure Third Party Settings?

**Answer:**

- Log in to the **admin** panel.

### Google reCAPTCHA Setting:

- Sign up for your API key pair for your site. [Click here](#) .
- Select **V3 admin console**.
- Click the plus icon



- Type your website URL in the **label** section.
- Then select recaptcha type: **reCAPTCHA v2**.
- Enter your website URL under **Domains**.

← Register a new site

Now enterprise ready!

Enterprise adds advanced features like [MFA](#), spam/fraud protection & Google Cloud integration.

- ✓ Up to 1,000,000 assessments/month at no cost
- ✓ No Credit Card required

[Switch to create a classic key](#)

**Label** ⓘ

e.g. example.com

0 / 50

**reCAPTCHA type** ⓘ

☐ Score based (v3) Verify requests with a score  
☒ Challenge (v2) Verify requests with a challenge  
☐ "I'm not a robot" Checkbox Validate requests with the "I'm not a robot" checkbox  
☐ Invisible reCAPTCHA badge Validate requests in the background

**Domains** ⓘ

+ Add a domain, e.g. example.com

GOOGLE CLOUD PLATFORM

CANCEL SUBMIT

- Enter the emails of the administrators.
- Accept reCAPTCHA Terms of Service.

- Submit the form. Your API keys will be generated.

Google reCAPTCHA

← Settings

Label ⓘ

Active Ecommerce 17 / 50

reCAPTCHA type: v2 Checkbox

reCAPTCHA keys ^

Use this site key in the HTML code your site serves to users. [See client side integration](#)

[COPY SITE KEY](#) [Redacted]

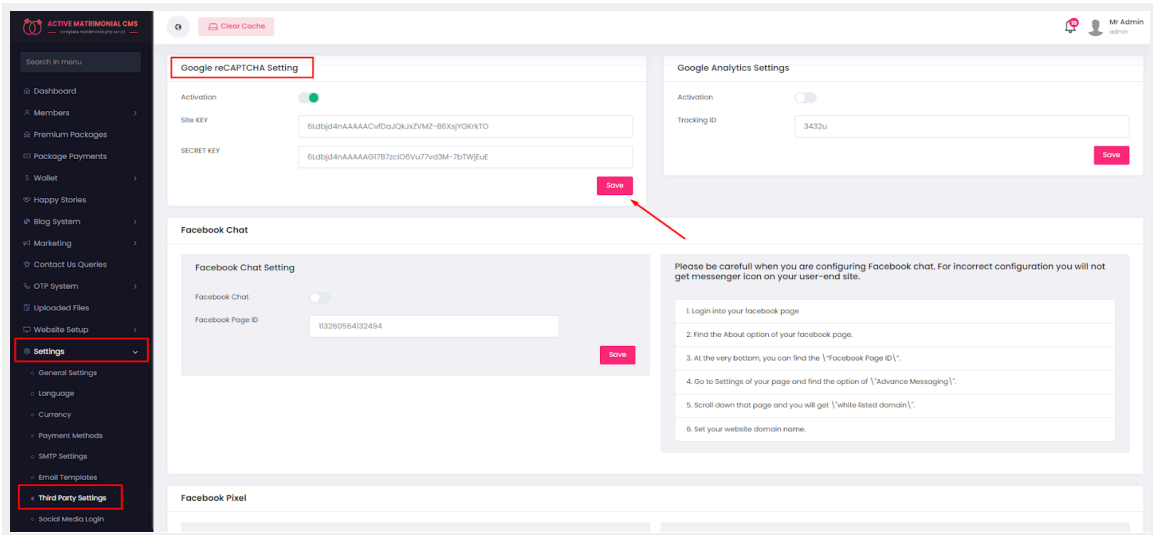
Use this secret key for communication between your site and reCAPTCHA. [See server side integration](#)

[COPY SECRET KEY](#) [Redacted]

Domains ⓘ

- ✕ activeitzone.com
- ✕ demo.activeitzone.com
- + Add a domain, e.g. example.com

- Now Login to your **admin** panel.
- Go to **Settings > Third Party Settings> Google reCAPTCHA**.
- Copy the **Site KEY** and **SECRET KEY**. Put these in the **Google reCAPTCHA Setting** form and **save**.



### Google Analytics Settings

- Login to the **admin panel**.
- Then go to the left navigation bar and click **Settings > Third Party Settings**.
- Click **turn on the switch of Google Analytics**.
- Then fill the field with a **Tracking ID**.
- For getting the tracking ID follow the below steps,
- Go to Google Analytics.  
( **Note:** If you have a Google account, and are not signed in, click Sign in. If you do not have a Google account, click **Create Account** to open a new account )
- Click **Sign in** to Google Analytics with your Gmail account.
- Click **Sign Up**.
- Fill in your Account Name, Website Name, and Website URL, and select an Industry Category and Reporting Time Zone.
- Under Data Sharing Options, check the boxes next to the options that you want.
- Click Get **Tracking ID**.
- From the Google Analytics Terms of Service Agreement that opens, click **I Accept**.

### Facebook Chat

- **Login to your Facebook page.**

- Find the **About** option of your facebook page.
- At the very bottom, you can find the "**Facebook Page ID**".
- Go to Settings of your page and find the option of "**Advance Messaging\**".
- Scroll down that page and you will get **white listed domain**".
- Set your **website domain name**.
- Login to the **admin panel**.
- From the navigation, go to **Settings -> Third Party Settings**.
- Enable the Facebook chat option , Insert the facebook page ID and click on the save Button.

### **Facebook Pixel**

- Login to the **admin panel**.
- Then go to the left navigation bar and click **Settings > Third Party Settings**.
- Click **turn on the switch of facebook pixel**
- Then fill the field with **Pixel ID**.
- For getting your pixel id please follow the steps
- Log in to Facebook and go to your **Ads Manager account**.
- Open the Navigation Bar and select **Events Manager**.
- Here you'll find your **pixel id**.

### **Facebook Comment**

- Login to the **admin panel**.
- Then go to the left navigation bar and click **Settings > Third Party Settings**.
- Click **turn on the switch of Facebook Comment**.
- Then fill the field with **Facebook App ID**.
- Login into your facebook page.
- After that, go to this URL <https://developers.facebook.com/apps/>.
- Create Your App
- In the Dashboard page you will get your App ID.

### 31. How to configure Social Media login API?

**Answer:**

Follow the below steps to set up the social media login API.

#### **Facebook Login API:**

- Log into **<https://developers.facebook.com>** using Facebook email and password.
- Click on **My App** and then click the Add **New App**.
- Give the name of the app and then click on **Create App ID**. It will automatically redirect to the App dashboard.
- Then go to **Settings -> Basic**.
- Set the **App Domains** and click on **Save Changes**.
- Get the **App ID** and **App Secret**.
- Now click on **Products** and select **Facebook login**.
- It will redirect you to **Quick Settings**.
- Select **Web**, give your site URL, and click **Save**.
- Go to **Facebook login > Settings**.
- Set the **Valid OAuth Redirect URIs**  
(example:**<https://example.com/social-login/facebook/callback>**) and click on **Save**.
- Now go to Active Ecommerce admin **Dashboard > Settings > Social media login** and set the **App ID** and **App Secret** in Facebook Login Credential.
- Click on **Save**

#### **Google Login API:**

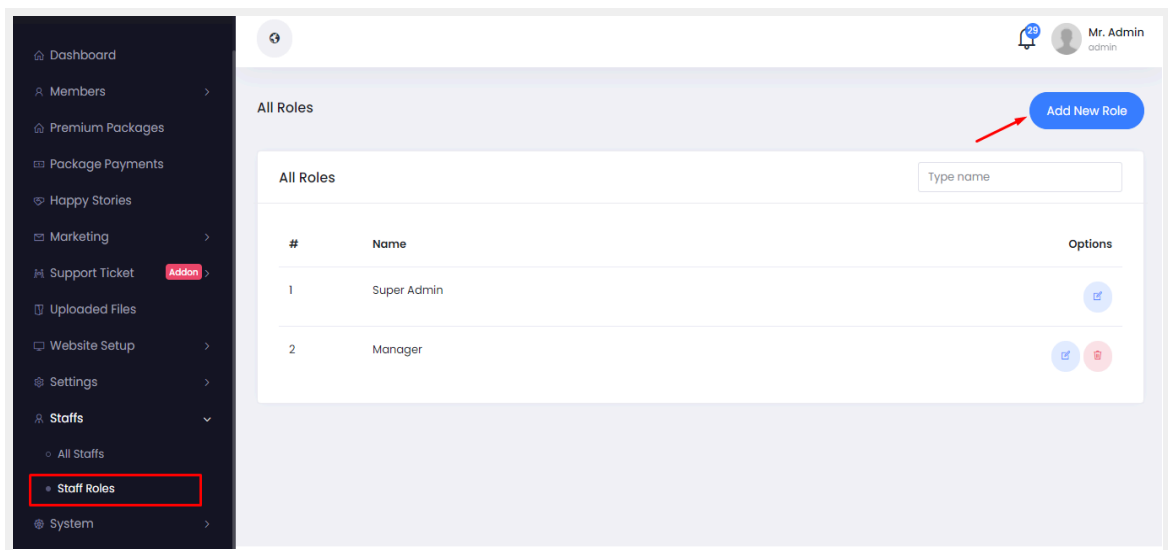
- Go to **<https://developers.google.com/identity/sign-in/web/sign-in>**.
- Click on **Configure A Project**.
- Give your project name and click next.
- Give your product name and click next.
- Configure OAuth client by selecting the web **server** and give your **Authorized redirect URIs**  
(example:**<https://example.com/social-login/google/callback>**) and click on **Create**.
- Then you will get the **Client ID** and **Client Secret**.

- Now go to Active Super Shop admin **Dashboard -> Settings > Social media login** and set the **Client ID** and **Client Secret** in Google Login Credential.
- Click on **Save**.

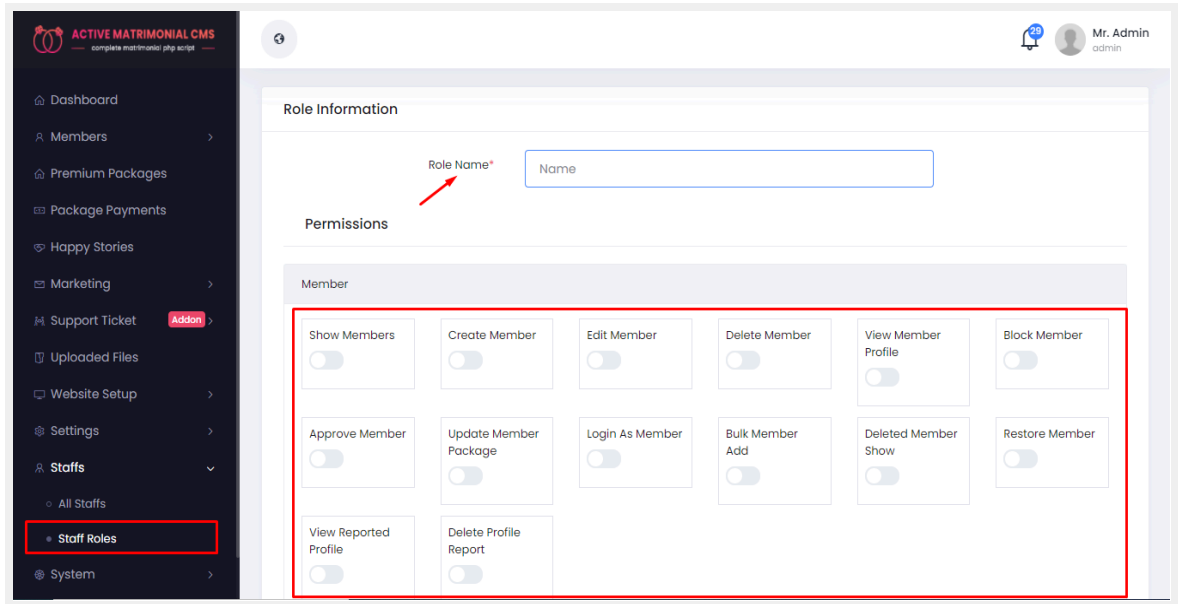
### 32. How to manage Staff Roles?

**Answer:**

- Login to the **admin panel**.
- Then go to the left navigation bar and click **Settings > Staffs > Staffs Roles**.
- Click on the **Add New Role Button**.



- Insert a **role name**, enable the **actions** for this role, and click on the **Save** button.



- You also can **edit** and **delete** staff roles.

### 33. How to manage Staff?

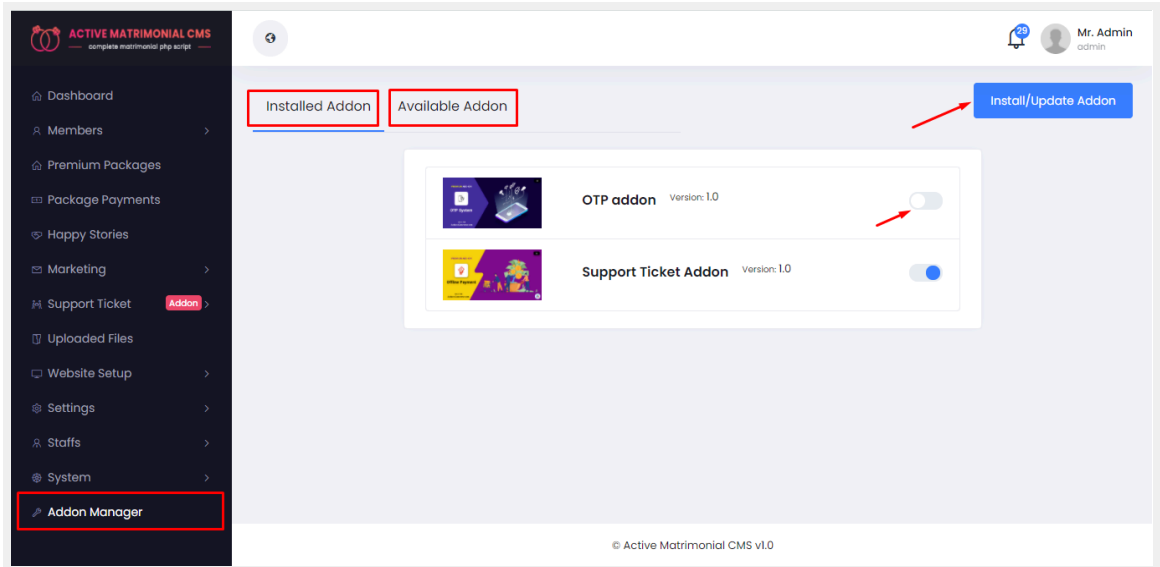
**Answer:**

- Login to the **admin panel**.
- Then go to the left navigation bar and click **Settings > Staffs > Staffs Roles**.
- Click on the **Add New Staff Button**.
- Insert the staff **name**, **email**, and **password**, assign a **role** to this staff, and click on the **Save** button.
- You also can **edit** and **delete** staff.

### 34. How to manage Addons?

**Answer:**

- **Installed Addon:** From this tab, you see your installed addon and you can enable/disable the installed addons.
- **Available Addon:** From this tab, you see all available addons.
- **Install/Update Addon:** Click on the Install/Update addon button, upload the addon file, and Install / Update button to install or update your addon.



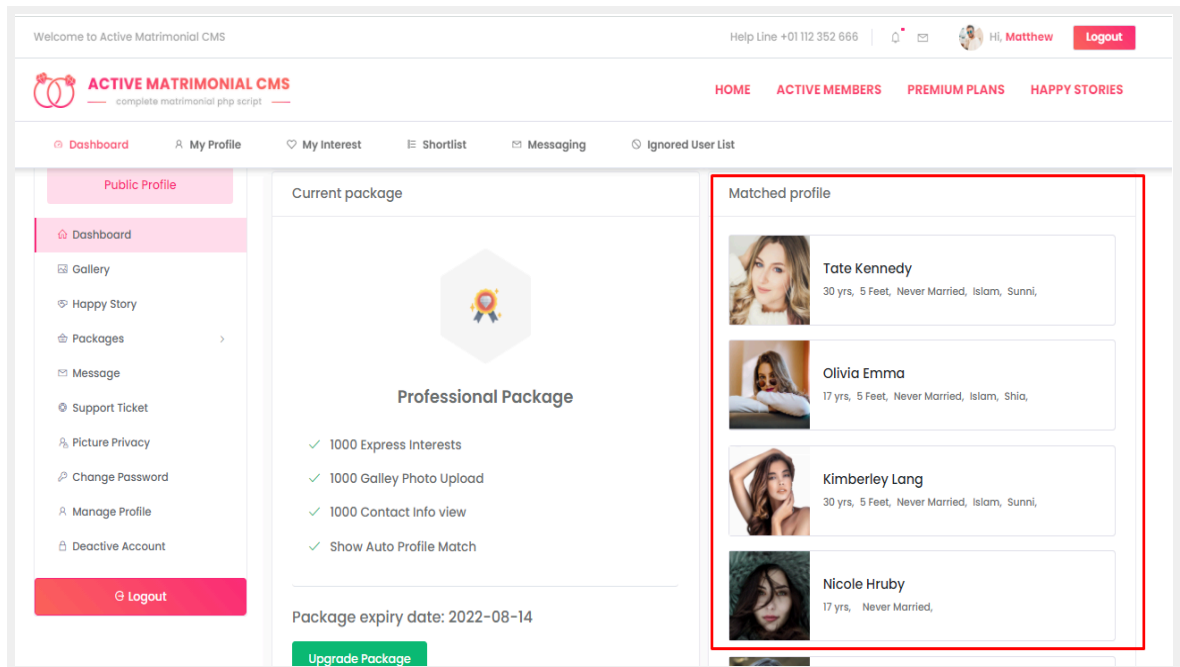
### 35. How does Auto Matchmaker work?

**Answer:**

- Admin has to set cron jobs to make matchmaker workable.

**Cron Job adding instruction:**

- To set a cron job, log in to your Cpanel and find the **Cron Jobs** option.
- Go to Cron Jobs.
- **Add** a new Cron Job.
- Select time period of **Every Day**
- Set command as,
  - `wget -O - http://your-domain-name.com/match_profiles`
- **As a member** to get this facility members have to purchase that package which has the "Show Auto Profile Match" Option.



### 36. How to enable messaging?

**Answer:**

- Login as a **member**.
- **Express Interest** to a member.
- If he/she accepts your interest, messaging will be enabled automatically.

### 37. How to purchase a package by a member?

**Answer:**

- Login to the **Member panel**.
- Then go to the left navigation bar and click on the **Packages > Packages** or from the top click on the **Premium Plans**.
- Choose your desired **package** and click on the **Purchase This Package** button.
- Select your **payment gateway**.
- If you choose a manual payment method then insert **Transaction ID, Payment proof**, and **Payment details**.
- Finally Click on the **Confirm** Button.

### 38. How to deactivate a member account?

**Answer:**

- Login as a **member**.
- From the member panel go to the left navigation bar and click on the **Deactivate Account**.
- If you really want to deactivate your account then click on the yes button. Your account will not be visible to other members.
- As the same process you will be able to reactivate your account.

### 39. How to contact admin?

**Answer:**

To Contact admin follow the below instructions:

- Go to the **Contact Us** page from the home page.
- Fill up **Name, Email, Subject, Description** then click the **send** button.

Help Line +01 112 352 566 | Hi, Mr. Logout

ACTIVE MATRIMONIAL CMS — complete matrimonial php script —

HOME ACTIVE MEMBERS PREMIUM PLANS HAPPY STORIES **CONTACT US**

Can we help you?

Name \*  
Enter your full name

Email \*  
Enter Your E-mail  
Please, enter the email address where you wish to receive our answer.

Subject \*  
Write the subject here

Description \*  
Write your description here

Send

### 40. How can the admin reply to a member's queries?

**Answer:**

Follow the below instructions:

- Login as **admin**.
- Go to **contact us for queries**.
- Click on the view options button and write your reply.
- Then click the **send** button.

**ACTIVE MATRIMONIAL CMS**  
Complete Matrimonial CMS

Dashboard Members Premium Packages Package Payments Wallet Happy Stories Blog System Marketing **Contact Us Queries** Uploaded Files Website Setup Settings Staffs System Addon Manager

Clear Cache

Mr. Admin John Doe

### Contact Us Queries

All Contact Us Queries

#	Name	Email	Subject	Created At	Status	Options
1	Teegan Boyd	veta@mailinator.com	Ad et veritatis non	01-08-2022	Not Replied	
2	Gannon Patterson	cuvowuwal@mailinator.com	Qui atque in ea cons	01-08-2022	Not Replied	
3	Virginia Farmer	pyqofityo@mailinator.com	Dicta minima ab aper	01-08-2022	Not Replied	
4	Briar Buckner	tuhybov@mailinator.com	Inure officia perfer	01-08-2022	Not Replied	
5	Minerva Alexander	kawof@mailinator.com	Quia unde nulia numq	01-08-2022	Replied	
6	Sydney Mendoza	wegj@mailinator.com	Est molestias quo re	01-08-2022	Not Replied	

**ACTIVE MATRIMONIAL CMS**  
Complete Matrimonial CMS

Dashboard Members Premium Packages Package Payments Wallet Happy Stories Blog System Marketing **Contact Us Queries** Uploaded Files Website Setup Settings Staffs System Addon Manager

Clear Cache

Mr. Admin John Doe

### Contact Us Query

**Subject:** Ad et veritatis non

**Description:** Where does it come from? Contrary to popular belief, Lorem ipsum is not simply random text. It has roots in a piece of classical Latin literature from 45 BC, making it over 2000 years old. Richard McClintock, a Latin professor at Hampden-Sydney College in Virginia, looked up one of the more obscure Latin words, consectetur, from a Lorem ipsum passage, and going through the cities of the word in classical literature.

Reply \*

There are many variations of passages of Lorem ipsum available, but the majority have suffered alteration in some form, by injected humor, or randomized words which don't look even slightly believable. If you are going to use a passage of Lorem ipsum

Send

- You can also **delete** queries.

#### 41. How to set up manual payment methods?

**Answer:**

Follow the below procedure:

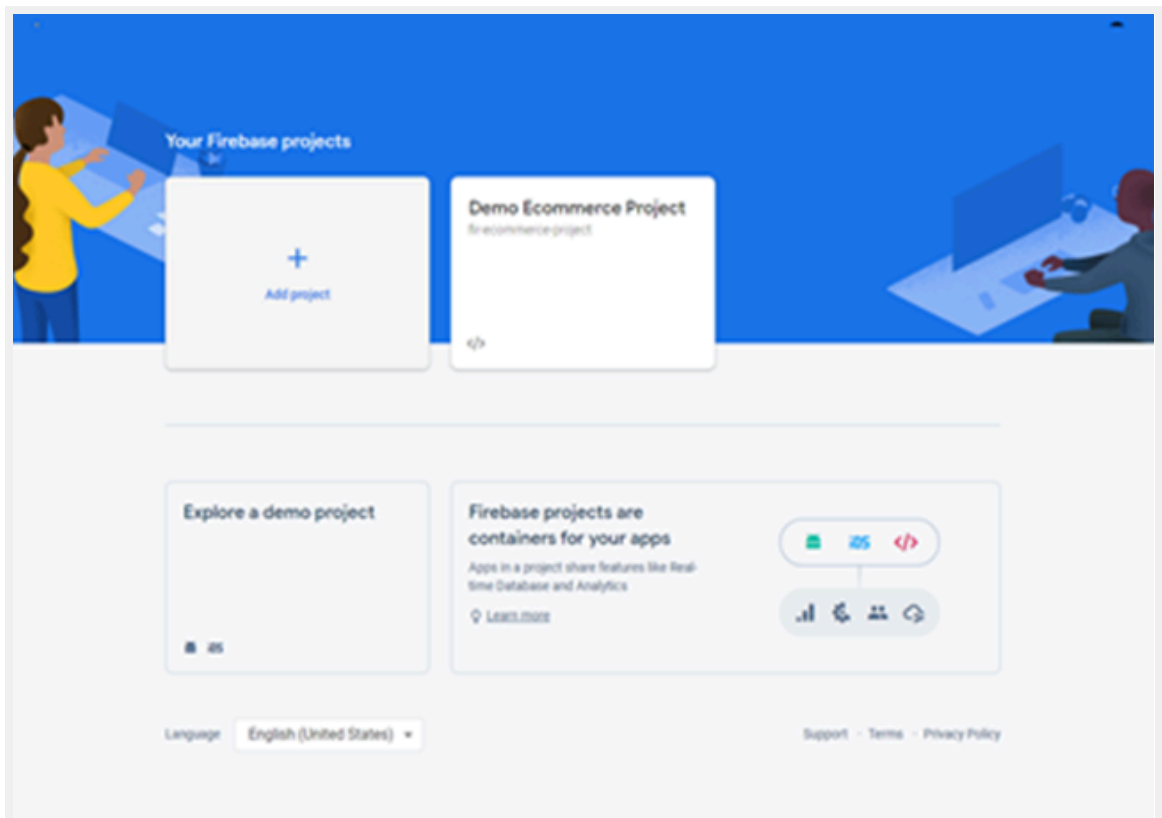
- **Log in** as an **admin**
- Go to **Offline Payment System > Manual Payment Methods**
- To add new payment method, click on **Add New Payment Method**
- Insert the manual payment information, Choose the **payment type**, by entering the **payment name**, Add **checkout thumbnail image**, insert **payment instruction** and click on **Save**

#### 42. How to use Firebase push notifications?

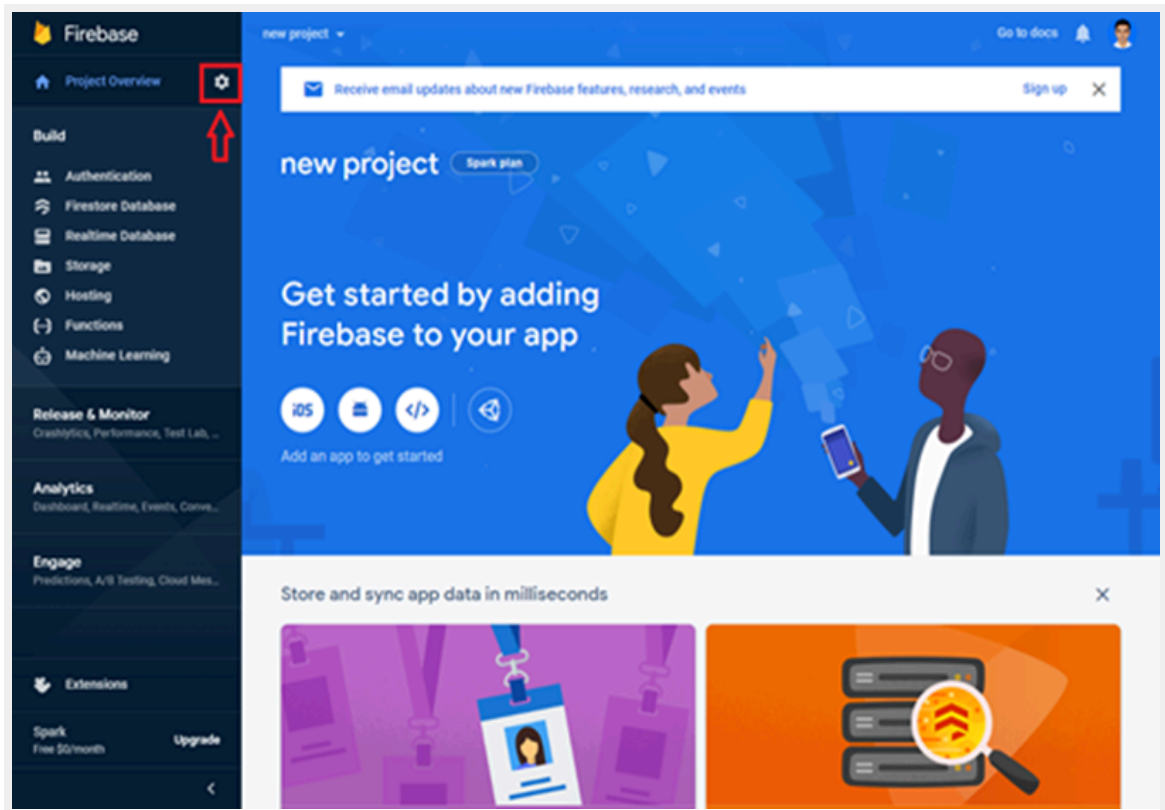
**Answer:**

To use firebase push Notification, follow the procedures which are mentioned below

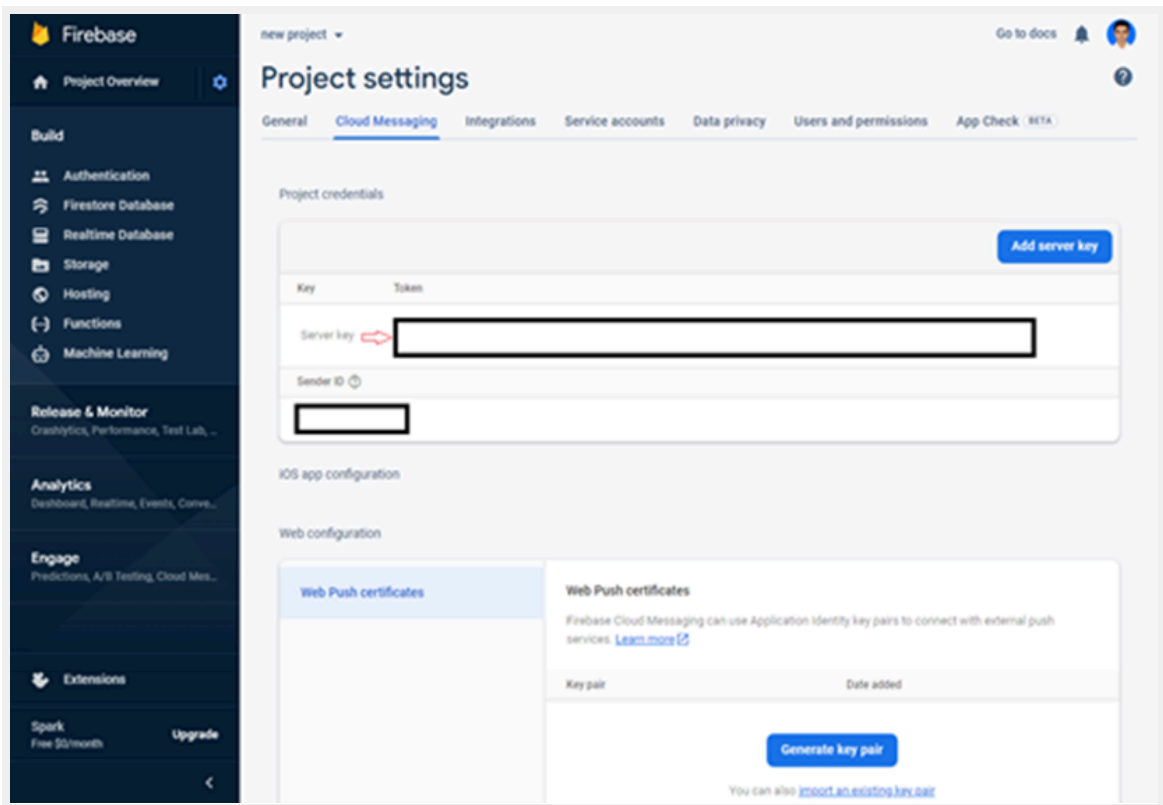
- Go to this URL to create project <https://console.firebase.google.com/u/0/>  
If you already have a project, then continue with it.



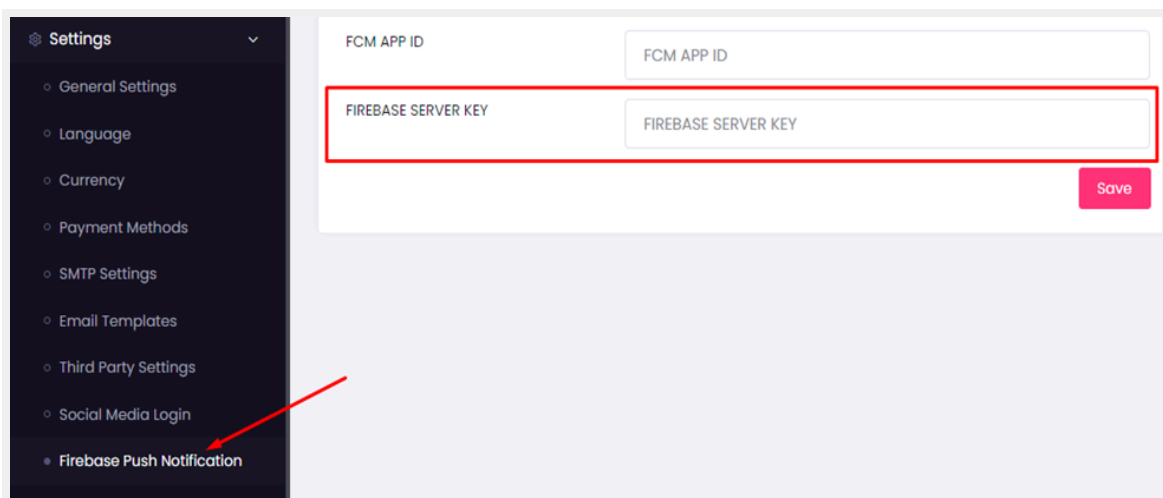
- Now go to **project settings** to get server key and Firebase configuration object containing keys.



- To get the **server key** click on the **Cloud Messaging** option.



- Go to **Settings > Firebase Push Notification** put the server key in the appropriate field.



- Now, go to the Firebase console again and click on the **General** tab

Project settings

General Cloud Messaging Integrations Service accounts Data privacy Users and permissions App Check

Your project

Project name

Project ID

Project number

Default GCP resource location Not yet selected

Web API Key

- Scroll down and you will find a Firebase configuration object containing keys.

Your apps

Add app

Web apps

App nickname

App ID

Link to a Firebase Hosting site

SDK setup and configuration

☐ npm ☐ CDN ☒ Config

Firebase configuration object containing keys and identifiers for your app:

```
const firebaseConfig = {  
  apiKey:   
  authDomain:   
  projectId:   
  storageBucket:   
  messagingSenderId:   
  appId:   
};
```

- Go to the **admin** panel and fill in the fields with appropriate information then click on the **Save** button.

The screenshot displays a web application interface. On the left, a dark sidebar contains a list of menu items: Premium Packages, Package Payments, Wallet, Happy Stories, Blog System, Marketing, Contact Us, Uploaded Files, Website Setup, Settings (highlighted with a red box), and a sub-menu for Settings including General Settings, Language, Currency, Payment Methods, SMTP Settings, Email Templates, Third Party Settings, Social Media Login, and Firebase Push Notification (also highlighted with a red box). The main content area is titled 'Firebase Push Notification' and features seven input fields, each with a label on the left and a placeholder on the right: FCM API KEY, FCM AUTH DOMAIN, FCM PROJECT ID, FCM STORAGE BUCKET, FCM MESSAGING SENDER ID, FCM APP ID, and FIREBASE SERVER KEY. A pink 'Save' button is located at the bottom right of the form.

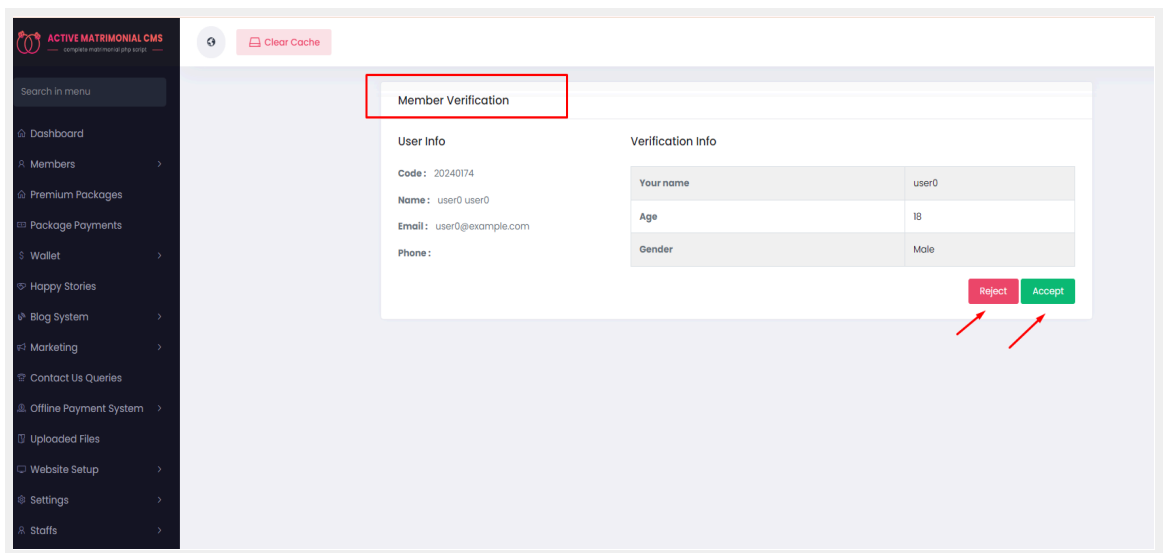
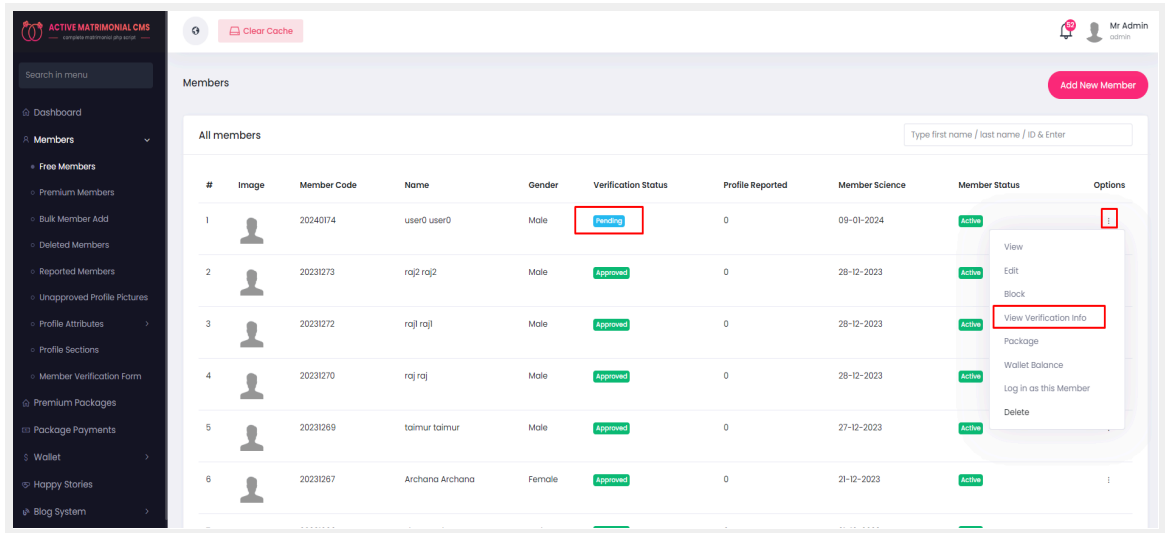
- Firebase Push notification is a little bit tricky, so follow the guidelines properly. Learn more about how a firebase application connects with your system from google searching if needed.

#### 43. How can the admin verify members?

**Answer:**

Follow the below procedure:

- **Log in** as an **admin**
- Go to **Settings > General Settings**, from the activation, part **enable** the **member verification** switch
- After sending the verification request from a customer, the admin can see the verification status pending
- Click on the **View Verification Info** from the options
- Here, admin can see the user details and can **accept** or **reject** the request.



#### 44. How can set the member verification form?

**Answer:**

Follow the below procedure:

- Log in as an **Admin**
- Go to **Members > Member Verification Form**
- Here admin can add any type of input field and can set his form as he wants

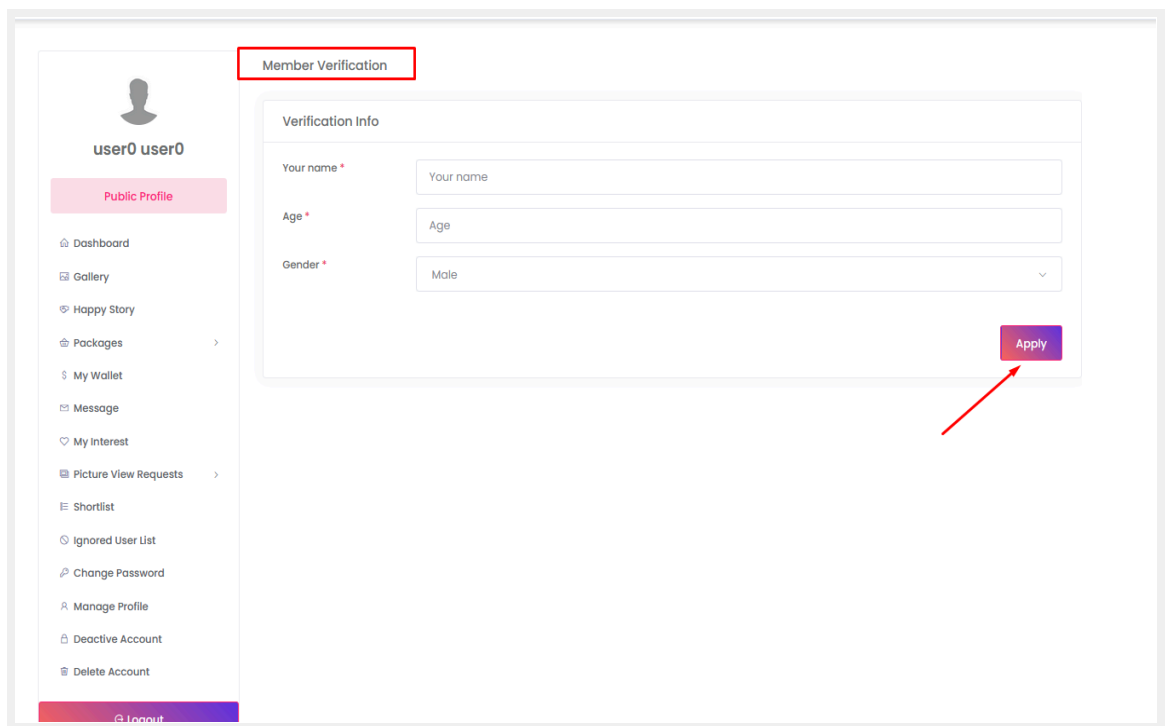
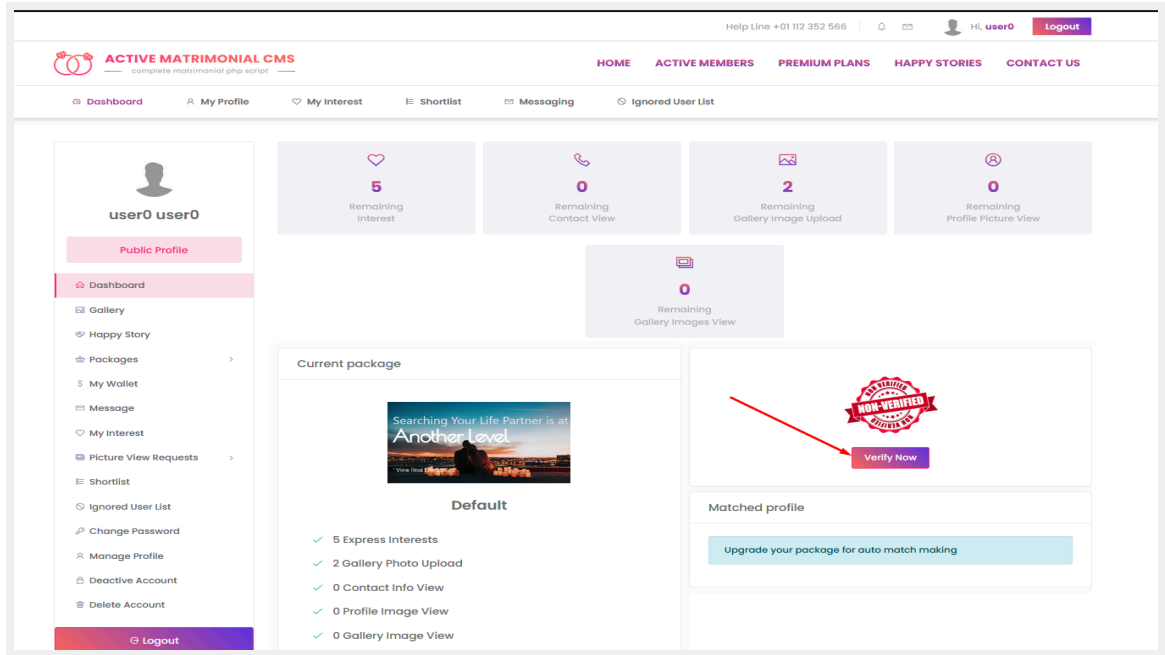
The screenshot shows the 'Active Matrimonial CMS' interface. On the left is a dark sidebar menu with options like Dashboard, Members, Free Members, Premium Members, Bulk Member Add, Deleted Members, Reported Members, Unapproved Profile Pictures, Profile Attributes, Profile Sections, Member Verification Form (highlighted with a red box), Premium Packages, Package Payments, Wallet, Happy Stories, Blog System, Marketing, and Contact Us Queries. The main content area is titled 'Member Verification Form' (also highlighted with a red box). It contains several input fields: 'Your name' (Text), 'Age' (Text), 'Gender' (Select with options Male, Female, Other), and a 'Text Input' field. There are also 'Select', 'Multiple Select', 'Radio', and 'File' fields. A red arrow points to a 'Save' button at the bottom right of the form. The top right corner shows a user profile for 'Mr Admin'.

#### 45. How can a member send a verification request?

**Answer:**

Follow the below procedure:

- Login as a member
- From the dashboard user will find the **Verify Now** button
- Click on **Verify Now** and can see the verification form
- Input the verification information and click on **Apply**



#### 46. How to Bulk delete for the uploaded files, religions, caste and sub-caste?

##### Answer:

Follow the below procedure:

- **Login as an Admin**
- For **Uploaded files** bulk delete, go to **Uploaded Files**, select the files you want to delete or select all and **click** on the **Bulk Action > Delete Selection**
- For **Religions** bulk delete, go to **Members > Profile Attributes > Religions**, Select the Religions name and click on **Bulk Action > Delete Selection**
- For **Caste** bulk delete, go to **Members > Profile Attributes > Caste**, Select the Caste name and click on **Bulk Action > Delete Selection**
- For Sub-**Caste** bulk delete, go to **Members > Profile Attributes > Sub-Caste**, Select the Caste name and click on **Bulk Action > Delete Selection**

